

<b>Project:</b> Medway Municipal Complex Project	<b>Monthly Report No.:</b> 5
<b>Job No:</b> n/a	<b>Month of:</b> December 2025
<b>Architect:</b> Dore + Whittier Architects 260 Merrimac Street, 2 <sup>nd</sup> Floor Newburyport, MA 01950	<b>Owner:</b> Town of Medway 155 Village Street Medway, MA 02053

<b>Director:</b> Phil Palumbo	<b>Email:</b> phil.palumbo@collierseng.com
<b>Project Manager:</b> Angela Campbell	<b>Email:</b> angela.campbell@collierseng.com

#### Project Progress During/Through Month of November:

12/1	Construction Manager briefing on site
12/2	Fire Department Meeting minutes; prepare and issue meeting minutes
12/5	Building Tours with Fire Department-Southboro
12/8	Prepare OPM report
12/8	PM Web project tracking and financial report
12/10	Abutter workshop with D&W
12/11	Programming meetings with Fire/Police/Town Hall
12/16	Wells Maine PSB building tours
12/16-12/31	Preparation for CMR; draft CMR proposal; review qualifications
12/1-12/20	CMR reference checks and correspondence
12/1-12/31	Updates to project website
12/10-12/20	Review add services for traffic study and survey
12/19-12/31	Prep for CMR subcommittee meeting
12/31	Site Remediation complete

#### 30 Day Look Ahead Summary (January):

1/4	Abutter & Neighborhood Public Meeting preparation
1/6	OPM, Design, Construction Manager Subcommittee meeting
1/7-1/8	Concept Review and programming follow-up meetings
1/12	Present at Building Committee meeting and produce meeting minutes
1/15-1/31	Continue programming and concept design meetings with subcommittees
1/18	Updates to schedule
1/20	Updates to project schedule
1/1-1/31	Programming, space diagrams and review meetings ongoing

#### Potential Issues:

	1st noted (period ending)	Status
1) None at this time.		

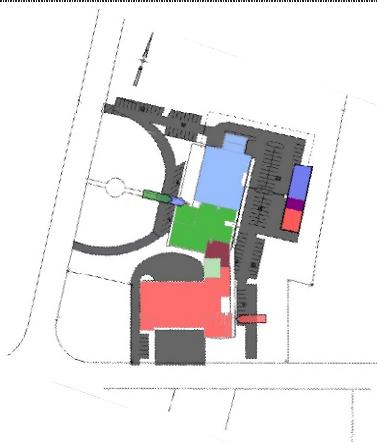
## PROGRESS

DRAFT SPACE NEEDS SUMMARY Medway Municipal Project		Exist SF	Previous Study	Initial Program	Current Design Jan 12, 2026
SHARED SPACES SUBTOTAL:	0 sf			13,228 sf	*3,142 sf
POLICE DEPARTMENT SUBTOTAL:	10,689 sf			18,945 sf	**37,519 sf
POLICE BASEMENT / FIRING RANGE:	0 sf			5,213 sf	**Included above
FIRE DEPARTMENT SUBTOTAL:	13,627 sf			29,611 sf	42,249 sf
TOWN HALL SUBTOTAL:	12,237 sf			18,106 sf	29,538 sf
MAIN BUILDING TOTAL (Gross SF):	36,553 sf	76,000 sf		85,103 sf	112,448 sf
OUT-BUILDING (Gross SF):	-	-		+6,187 sf	+6,187 sf



12/31/2025 Program square footage to date from Dore & Whitter

12/31/2025 Concept design to date from Dore & Whitter- Option A



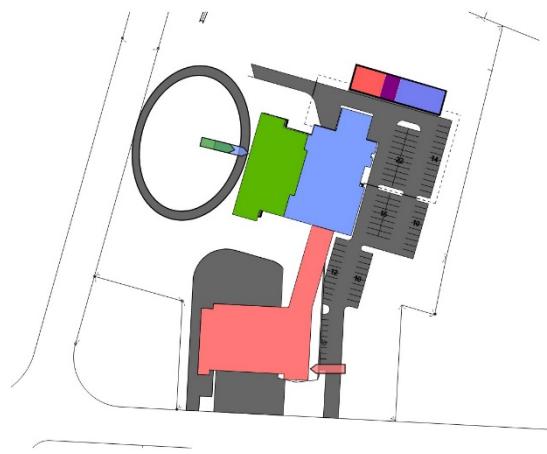
12/31/2025 Concept design to date from Dore & Whitter – Option B

12/31/2025 Concept design to date from Dore & Whitter – Option C



12/31/2025 Concept design to date from Dore & Whitter – Option D

12/31/2025 Concept design to date from Dore & Whitter-Option E



12/31/2025 Concept design to date from Dore & Whitter-Option F



12/31/2025 Concept design to date from Dore & Whitter-Option F

**End of Report**

# PROJECT SCHEDULE

## Town of Medway

Medway Municipal Complex Project